

SIMS/DEAN/OFFICE ORDER / 463/2026-27

DATE: 04-04-2026

**OFFICE ORDER**

As per the guidelines of the National Medical Commission (NMC), the College Council is hereby constituted for the smooth functioning of academic and administrative activities of the institution.

The composition of the College Council is as follows:

S.R. NO	DEPARTMENT	HOD NAME	DESIGNATION
1.	The Dean	Dr. Jayendrasinh Jadeja	Chairman
2.	Community Medicine	Dr. Vijay Pandya	Member Secretary
3.	Anatomy	Dr. K Prabhakaran	Member
4.	Physiology	Dr. Roshani Suthar	Member
5.	Biochemistry	Dr Parin Shah	Member
6.	Pathology	Dr. Sanjay Saxena	Member
7.	Microbiology	Dr. Parijat Goswami	Member
8.	Pharmacology	Dr. Hiren Chawda	Member
9.	Forensic medicine	Dr. Chetan Jani	Member
10.	General Medicine	Dr. Sunil Tyagi	Member
11.	General Surgery	Dr. Jayesh Gandhi	Member
12.	Paediatrics	Dr. Asvin Dangi	Member

13.	Obstetrics & Genecology	Dr. Paresh Sheth	Member
14.	Orthopaedics	Dr. Neil Rohra	Member
15.	Dermatology (Skin & VD)	Dr. Deepa Bhatt	Member
16.	Psychiatry	Dr. Krishna	Member
17.	Ophthalmology (Eye)	Dr. Divayng Bharmbhatt	Member
18.	ENT (Ear, Nose, and Throat)	Dr. Vinod Khandhar	Member
19.	Anesthesia	Dr. Vijay Shah	Member
20.	Radiology	Dr. Urvil Shah	Member
21.	Dental	Dr. Keval Shah	Member

*Jayendra Shah*  
3-4-2016

Dean

SAL INSTITUTE OF MEDICAL SCIENCES  
AHMEDABAD

SIMS/DEAN/CIRCULAR /473 /2026-27

DATE: 06-04-2026

Circular

College Council Meeting

There will be a meeting of College Council. The details if the meeting are as under:

Date: 08-04-2026

Time: 3:00 p.m.

Venue: College Council Hall. Sal Institute of Medical Sciences, Ahmedabad

Agenda:

Day-to-day functioning of departments

Attendance of students &, faculties.

All the members of the College Council Committee are instructed to mandatorily attend the meeting.

Attached:

List of College Council Members

Note: The CEO will be attending the meeting.

*Jayendra*  
6-4-2026

Dean

SAL INSTITUTE OF MEDICAL SCIENCES  
AHMEDABAD

COLLEGE COUNCIL MEETING

**Minutes of the Meeting**

Agenda:

Attendance:

The following members were present in the meeting of the College Council:

1. Dr. Jayendrasinh Jadeja – The Dean (Chairman of the Meeting)
2. Dr.Nitin Shah – C.E.O
3. Dr. Vijay Pandya – Secretary
4. Dr. K Prabhakaran - Member
5. Dr.Roshani Suthar- Member
6. Dr Parin Shah- Member
7. Dr. Sanjay Saxena- Member
8. Dr. Parijat Goswami- Member
9. Dr. Hiren Chawda- Member
10. Dr. Chetan Jani- Member
11. Dr. Asvin Dangi- Member
12. Dr. Paresh Sheth- Member
13. Dr. Urvil Shah- Member

**COLLEGE COUNCIL MEETING**

Minutes of the Meeting

Total 13 members (including C.E.O) were present.

• **Agenda 1:**

The meeting was chaired by the Dean Dr. Jayendrasinh Jadeja who started the meeting with faculties of department.

Discussion was held regarding improvement of the teaching–learning process.

Suggestions were invited from students and faculty members the HOD of all department has to maintain following files

- In ward file
- Out ward file
- Register
- Time table file
- Correspondence file

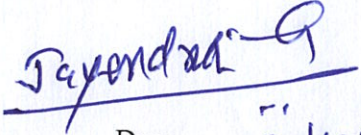
- Faculty files
- Seminar files
- Attendance of student's → the Mentor Mentee Program to be maintained properly
- Attendance of all faculties/tutors/s.r/J.r biometrics as per NMC norms
- Curriculum as per CBME to be maintained
- Time-table to be prepared & Academic reports to be sent periodically to the Dean.
- Clinical material management & implementation of clinical teaching services.

Positive contribution in college systems Anti-ragging, student welfare, and Active working in various committees.

Special: Research / Special academic activities

Annual inspection of the department by the Dean

- **Agenda 2:**  
The minutes of the previous meeting were read by the Secretary Dr. Vijay Pandya and approved.
- **Agenda 3:**  
Day to day functioning
- **Agenda 4:**  
Attendance of the students and faculty to be closer monitored of the department will be monitored by the HOD.
- **Agenda 5:**  
Other issues with permission of the Chair:  
CEO Dr. Nitin Shah Informed about activities of the HODs regarding attendance and feedback system."  
Matters related to attendance were discussed.  
Conclusion:  
The meeting ended with a vote of Dr. Vijay Pandya Additional Dean.

  
Dean  
DEAN  
15-4-2026  
SAL INSTITUTE OF MEDICAL SCIENCES  
AHMEDABAD